

Minutes

Board of Trustees – Firestone Town Hall
151 Grant Avenue, Firestone, CO 80520
7:00 p.m.

August 13, 2009

Regular Board Meeting

The Town Board of Trustees of the Town of Firestone met in regular session at Town Hall, 151 Grant Avenue, Firestone, Colorado. Mayor Chad Auer called the meeting to order at 7:00 p.m. Roll call was taken with the following persons present:

<i>Mayor:</i>	<i>Chad Auer</i>	
<i>Mayor Pro-tem:</i>	<i>Charlie Thomas</i>	
<i>Trustees:</i>	<i>Butch Walb</i>	<i>(absent/excused)</i>
	<i>Matt Holcomb</i>	
	<i>Darrell Walsh</i>	
	<i>Paul Sorensen</i>	<i>(absent/excused)</i>
	<i>Kelly Morgan</i>	

Also present were:

Cheri Andersen, Town Manager
Wes LaVanchy, Director of Operations
Judy Hegwood, Town Clerk, CMC
Sam Light, Town Attorney
Bruce Nickerson, Town Planner
Dave Lindsay, Town Engineer
David Montgomery, Chief of Police
Pete Ditmon, Community Resource Coordinator
Ron Lay, Finance Director
Susan Watkins, Sr. Accountant

PLEDGE OF ALLEGIANCE

All rose for Pledge of Allegiance to the flag, with Pledge Leaders present and Mayor Auer giving each a Mayors Award Certificate.

PRESENTATIONS

Ronald W. Lay, Finance Director was introduced to the Board of Trustees by Wes LaVanchy, Director of Operations.

CITIZEN PARTICIPATION

There was no citizen participation.

APPROVAL OF AGENDA

Mayor Auer called for additions, deletions or changes to the agenda. A Resolution of Support for a GOCO Grant for Onorato Park was added as item 7F, and item 6C, Contingent Agreement- Firelight Park was moved to the Action Items as item 7G. Trustee Thomas moved and Trustee Morgan seconded, to approve the agenda, as amended. Voice vote taken. Motion carried.

APPROVAL OF CONSENT AGENDA

- a. *Approval of August 2009 Accounts Payable*
- b. *Approval of Minutes – July 23, 2009 Regular Meeting*
- c. *Approval of Minutes – July 30, 2009 Special Meeting*
- d. *Approval of Minutes – August 6, 2009 Special Meeting*
- e. *Resolution Appointing Ronald W. Lay, CPA to the Office of Town Treasurer*
- f. *Sable Avenue Improvements Construction Project Change Order No. 1*
- g. *Sable Avenue Improvements Construction Project Payment Application No. 1*
- h. *Firestone Blvd. Colorado Blvd. Intersection Improvements Construction Project Payment Application No. 4*
- i. *Firestone Blvd. Water Line Change Order No. 2*
- j. *Firestone Blvd. Water Line Payment Application No. 1*

Trustee Holcomb moved and Trustee Thomas seconded, to approve the consent agenda, as amended. Roll call vote was taken. Motion carried.

ACTION ITEMS

FRONTIER STREET WATER LINE CONSTRUCTION CONTRACT AWARD

Town Engineer Dave Lindsay explained that this water line connects all lines to the water tank.

Trustee Holcomb moved and Trustee Thomas seconded, to approve the Frontier Street Water Line Construction Contract to GLH Construction, not to exceed \$8,524.45 and authorize the Mayor to sign. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent.

FRONTIER STREET WATER LINE CONSTRUCTION ENGINEERING CONTRACT

Trustee Thomas moved and Trustee Walsh seconded, to approve the Frontier Street Water Line Construction Engineering Contract, not to exceed \$19,600.00 and authorize the Mayor to sign. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent.

FRONTIER STREET WATER LINE MATERIALS TESTING SERVICES CONTRACT

Trustee Thomas moved and Trustee Morgan seconded, to approve the Frontier Street Water Line Materials Testing Services Contract to Terracon, not to exceed \$2,770.00 and authorize the Mayor to sign. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent.

RESOLUTION FOR RECORDS RETENTION

Resolution No. 09-26

A RESOLUTION APPROVING A REVISION TO SECTION 8.185 OF THE MODEL MUNICIPAL RECORDS RETENTION SCHEDULE PREVIOUSLY ADOPTED BY THE TOWN AS ITS RECORDS RETENTION SCHEDULE

Trustee Thomas moved and Trustee Morgan seconded, to adopt Resolution No. 09-26. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent.

ANTHEM BLUE CROSS HEALTH INSURANCE RENEWAL

Trustee Thomas moved and Trustee Morgan seconded, to approve the Anthem Blue Cross Health Insurance Renewal beginning September 1, 2009 and ending September 1, 2010. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent.

GOCO GRANT SUPPORT FOR ONORATO PARK

Resolution No. 09-27

A RESOLUTION SUPPORTING A GRANT APPLICATION FROM THE TOWN FOR A LOCAL PARKS AND OUTDOOR RECREATION GRANT FROM GREAT OUTDOORS COLORADO TO IMPROVE ONORATO PARK IN A MANNER CONSISTENT WITH THE ONORATO PARK MASTER PLAN

Trustee Thomas moved and Trustee Walsh seconded, to adopt Resolution No. 09-27. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent.

CONTINGENCY AGREEMENT – FIRELIGHT PARK

Trustee Thomas moved and Trustee Morgan seconded, to approve the Contingency Agreement for Firelight Park. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent.

FIRESTONE URBAN RENEWAL – DISCUSSION/DIRECTION/ACTION ITEMS

Introduction:

Attorney Sam Light handed out an urban renewal reference notebook to the Board of Trustees. Attorney Light stated that the “Firestone Urban Renewal Authority” was established on July 9, 2009 by the Board of Trustees and the State of Colorado certification was on July 24, 2009, with the State of Colorado recognizing the existence of the Firestone Urban Renewal Authority (FURA).

Organizational Issues (Bylaws, Staffing, etc.)

Attorney Light stated that the FURA will need to adopt its own officers and adopt its own set of Bylaws. He summarized options for officer appointments and also stated FURA should appoint its own Recording Secretary and Custodian of Records and recommended Town Clerk Judy Hegwood be appointed.

Appointment of Officers:

President: The Board confirmed that Mayor Auer would serve as Chair of the FURA.

Vice President: Trustee Thomas moved and Trustee Morgan seconded, to appoint Trustee Kelly Morgan as Vice Chair of the FURA. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent. Close by Proclamation.

Recording Secretary: Trustee Thomas moved and Trustee Morgan seconded, to appoint Judy Hegwood as Recording Secretary of the FURA. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent. Close by Proclamation.

Custodian of Records: Trustee Thomas moved and Trustee Morgan seconded, to appoint Judy Hegwood as the Custodian of Records of the FURA and to authorize the Mayor and Town Clerk to sign a public records policy for FURA consistent with the policy used by the Town. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent.

Bylaws:

Attorney Light summarized options for a set of Bylaws and the Board provided direction to return a draft set of Urban Renewal Authority Bylaws for discussion at the August 27, 2009 regular Board of Trustees Meeting.

Overview of Urban Renewal Plan Process:

Attorney Light referred to the Action Information Memorandum on the FURA process.

1. Question: What does the FURA want to do as an Urban Renewal Authority?

Board of Trustees Answer: The Town needs to have a study area by having an Urban Renewal Plan in place for a specified Urban Renewal area.

Review Study Areas for Plan Analysis:

Town Planner Bruce Nickerson showed a Power Point Presentation of areas to be studied in the FURA, giving an overview of how to establish the legal designated areas. Notice will be mailed to every property owner within the approved designated areas. Planner Nickerson referenced the draft Southern Firestone Conditions Survey and the draft study area map.

Authorize Conditions Survey for Identified Study Areas

Motion for Staff to move forward with the Study Area:

Trustee Thomas moved and Trustee Walsh seconded, for staff to move forward on the FURA Study Area. Roll call vote was taken. Motion carried 4-Yea; 0-Nay. Trustee Walb and Trustee Sorensen were absent.

Attorney Light said that the Urban Renewal Plans will need to go to the Planning Commission and in the next ten days there will be noticing and letters sent to Weld County and the St. Vrain Valley School District. Town Manger Cheri Andersen stated that she has met with the School District, Weld County and is meeting with the Fire District next week, so the entities are all apprized of the Firestone Urban Renewal Authority.

Attorney Light explained the contents of the booklet that he handed out to the Board of Trustees regarding the FURA process. In the plan a tax increment needs to be done, which is very important and there is 25 years to collect the TIF, so timing is essential.

DISCUSSION

None.

CITIZEN PARTICIPATION

There was no citizen participation.

EXECUTIVE SESSION

There was no executive session held.

STAFF REPORTS

Mayor Auer stated that Staff Reports were reported electronically.

Town Manager Cheri Andersen reported that August 20, 2009 will not be a formal meeting night as there will be a presentation from the “Oz” architects to the community on the new Town Administration building design, which will be posted notifying the public that the Board of Trustees may be in attendance. (2) The Joint Tri-Town/Chamber meeting will be held on Tuesday, September 1, 2009 at the Firestone Town Hall. (3) reported that Mr. Sam Mamet is available on August 25, 2009 to present the Home Rule process to the Board of Trustees. The Board decided to put this off until after the first of 2010.

Director of Operations Wes LaVanchy reported that he is glad to have Ron Lay, the new Finance Director on board (2) reported that the 2010 budget calendar is being prepared.

Town Planner Bruce Nickerson reported that the Parks & Trails Advisory Board has recommended that the Board of Trustees proceed with an Eagle Scout project (2) reported that Ryland Homes may be coming back to Firestone.

BOARD REPORTS

Trustee Morgan (1) asked if the National League of Cities has been finalized and Town Manager Cheri Andersen said that Intern Matthew Brozek is currently working on the prescription plan (2) reported that there is a DRCOG meeting on August 19, 2009 and invited anyone on the Board to attend.

Mayor Auer reported that he had a meeting with Don Haddock of the St. Vrain Valley School District to discuss various projects (2) requested letters of recognition for soldiers and their families (3) reported that he will have a draft organizational chart completed on August 14, 2009.

Trustee Thomas reported that the Firestone Economic Development Committee met with THF on August 12, 2009 and information will be forthcoming back to the committee on the economics of THF and the Town (2) reported that the Economic Committee is preparing for the Eco-Development business luncheon on September 18, 2009, planning for approximately 80 people to attend. Trustee Thomas said this luncheon is to show the businesses in Firestone that the Town is very appreciative of them and for having their businesses located in the Town of Firestone. The luncheon will have an open format to allow the business people to speak, if desired.

Trustee Walsh reported that he attended the Upstate 101 meeting in Johnstown and was reinforced on some of the things he has been learning, as it was a very interesting meeting.

Trustee Holcomb reported that he met with Buckey, lease of the Safeway strip mall (2) asked if there was any mechanism for financing the new Firestone Administration building. He would like to do this sooner than later.

ADJOURNMENT

There being no further business to come before the Board of Trustees, Trustee Thomas moved and Trustee Walsh seconded, to adjourn the meeting. Motion carried. The meeting adjourned at 9:05 p.m.

TOWN OF FIRESTONE, COLORADO

Chad Auer, Mayor

ATTEST:

Judy L. Hegwood, Town Clerk, CMC

READ AND APPROVED THIS _____ DAY OF _____, 2009.